

適正校（クラス I 又は II）である通知を受けた大学に在籍している場合の提出書類一覧表  
List of documents to be submitted for admitted as a proper university (Class I or II)  
by Immigration Service Agency of Japan

<更新用> <For Application of extension of period of stay>

No.	Name of the documents	Submission Requirements	submit or not submit *You mark	Remarks
1	在留期間更新許可申請書 Application form for extension of period of stay	required	YES or NO	
2	提出書類一覧表（本表） List of documents (This list)	提出不要 No need to submit		
3	出席証明書(発行可能な場合)、成績証明書及び卒業証明書（直近の在留諸申請時以降に在籍した全ての教育機関に係る証明書） Certificate of attendance (if available), academic transcripts and graduation certificates (Certificates for all most recent educational institutions)	required	YES or NO	
4	研究内容を証する文書 Documents certifying of research content *所属部局の学務担当にて作成 Prepared by the academic affairs office of Chiba University	Only for those who meet the conditions in the Remarks section.	YES or NO	Required for research students who do not audit classes.
5	履修届けの写し又は聴講科目及び聴講時間を証する文書 A copy of the course registration or a document certifying the subject and the time of attendance *所属部局の学務担当にて作成 Prepared by the academic affairs office of Chiba University		YES or NO	Required for auditors, credited auditors and research students who audit classes.
6	大学の管理体制を説明した文書 A document of explaining the management system of the university		YES or NO	Only if you attend night classes and receive the education
7	在学証明書（入学前に申請する場合は、入学許可証） Certificate of Enrollment (If you apply before admission, a letter of acceptance)	required	YES or NO	
8	滞在費支弁に関する申告書 Declaration of payment of the economic ability in Japan →ダウンロードする/Download Documents <a href="https://www.moj.go.jp/isa/content/001367146.pdf">https://www.moj.go.jp/isa/content/001367146.pdf</a>	Only for those who meet the conditions in the Remarks section.	YES or NO	If you have received guidance on part-time work in the most recent application for applying to extend the period of stay.

If the applicant is responsible for the cost of stay in Japan / 滞在費を本人支弁とする場合

9	アルバイトを1年以上行っている場合 直近の住民税の課税（又は非課税）証明書及び納税証明書 ※1年間の総収入及び納税状況の両方が記載されていればアルバイトによる収入等に係る記載がある預金通帳の写し、Web通帳の画面の写し等（取引履歴が分かるもの）でも可 If you have been working part-time for more than one year Certificate of taxation (or exemption) of the most recent inhabitant tax and certificate of tax payment ※A copy of the bankbook that shows both income and tax payment for one year, as well as income from part-time work or a copy of the web passbook screen shot (or one that shows the transaction history) is also acceptable.	Only for those who meet the conditions in the Remarks section.	YES or NO	If you have received guidance on part-time work in the most recent application for applying to extend the period of stay. In addition, if the income from the part-time job is used for the cost of staying in Japan.
10	アルバイトを行ったのが1年未満である場合 給与明細書の写し ※アルバイトによる収入等に係る記載がある預金通帳の写し、Web通帳の画面の写し等（取引履歴が分かるもの）でも可 If you have been working part-time for less than one year Copy of salary slip ※ A copy of bankbook showing income from part-time job, or a copy of web bankbook screen shot, etc. (or one that shows the transaction history) are also acceptable.		YES or NO	
11	本国での収入又は資産の額を証明する資料 Documents showing the amount of income or assets in the home country		YES or NO	

If the cost of the stay in Japan is the responsibility of a person other than the applicant / 滞在費を他人支弁とする場合

12	送金証明書 Certificate of remittance	Only for those who meet the conditions in the Remarks section.	YES or NO	If you have received guidance on part-time work in the most recent application for applying to extend the period of stay.
13	携行者の身分を証する資料 Documents proving the identity of the bearer		YES or NO	
14	経費支弁者との関係を明らかにする資料 Documents that clarify the relationship with the financial supporter		YES or NO	When there is a change from the most recent application for residence
15	経費支弁者の収入を証明する資料 Proof of income of the financial supporter		YES or NO	When a person residing in Japan pays the applicant's cost of stay in Japan, and in addition, if you have received guidance on part-time work in the most recent application for applying to extend the period of stay.
16	奨学金の給付に関する証明書 Certificate of Scholarship		YES or NO	If you have started receiving a scholarship since your most recent application for residence. (In the case of loan-type scholarships, a contract in the international student's native language and Japanese is required. If you have received a scholarship since your previous application, it need to prove your receipt history.)

教育機関の名称 千葉大学 Chiba University

申請人の名前 (Name of the applicant)