

Chiba University's Policy Regarding Countermeasures against Novel Influenza A(H1N1)

1. Control of classes and extracurricular activities

- (1) If the area surrounding Chiba University becomes “an area where small number of residents contract novel influenza A(H1N1) and the situation must be contained” or if a Chiba University student becomes infected and develops novel influenza on the campus, the Infection Crisis Countermeasure Headquarters of Chiba University will decide on the cancellation of classes and prohibit all extracurricular activities according to National Government novel-influenza control measures, in response to requests by Chiba Prefecture or Chiba City and with reference to expert opinions.
- (2) If the area surrounding Chiba University becomes “an area where the influenza A(H1N1) breaks out and patients must be prevented from developing severe complications,” the Infection Crisis Countermeasure Headquarters of Chiba University will also decide on countermeasures including cancellation of classes flexibly according to the state of the outbreak on the campus and in the surrounding community.

2. Contents of control in detail

If the classes and extracurricular activities are controlled as above(1), it will be done as follows. Faculties and graduate schools will temporarily cancel all classes and lectures to prevent the spread of infection.

This action will take into consideration the separate conditions of the Nishi-Chiba, Inohana, Matsudo, and Kashiwa campuses including each surrounding area rather than imposing blanket cancellations

- (1) The cancellation period will be decided based on the relevant conditions.
- (2) Notifications of the cancellation and prohibition will be performed by sending a mass E-mail, announcing it on the university web site, and posting it on billboards on campus.
- (3) After the cancellation is implemented, students will be instructed to voluntarily refrain from going out for unnecessary or non-urgent reasons.
- (4) After the cancellation is implemented, extracurricular activities including outside club activities such as interschool matches will be prohibited.
- (5) There will be no restrictions on research activities which do not involve group activities by students: research activities in university laboratories for example.
- (6) The cancellation and prohibition will be lifted in response to decisions by the local government. The decision will be made by the Infection Crisis Countermeasure Headquarters of Chiba University.
- (7) Make-up classes etc. will be held to make up for lectures missed during the cancellation period.

- (8) In principle, the work of faculty members will not be restricted.

3. Measures affecting faculty members

If Chiba City, Matsudo City, or Kashiwa City etc. are designated by the Novel Influenza Countermeasure Implementation Headquarters of the Ministry of Health, Labor and Welfare (MHLW) as an “a region requiring measures for the prevention of the spread of influenza (a region where patients and persons in close contact with them have been in contact with the public)”, the following measures shall be taken involving faculty members on each campus and faculty members living in each city.

- (1) Infection prevention measures will be thoroughly implemented (See item 4. of this policy).
- (2) There will, in principle, be no restrictions on the work of the faculty members.
- (3) Within a range which does not interfere with their work and regardless of employment regulations, the faculty members may work staggered hours. It is also recommended that they commute by private car or bicycle.

Additionally, the staggered hours can be selected by faculty members according to traffic conditions and the situation in each member’s department. The hours worked will, in principle, start or finish either 30 minutes or 1 hour later than usual.

- (4) In departments where a member of the faculty has contracted novel influenza A, this patient shall voluntarily stay home and each person who has been in contact with this patient will be instructed to use a check sheet to perform a self-health check while attending work as usual.
- (5) When a child-care facility attended by a child of a faculty member is temporarily closed in response to novel influenza A (H1N1) so that the faculty member must stay home to take care of his or her child, the faculty member’s absence will be treated as a special holiday. In this case, even adjunct faculty members will be treated as if they are taking a special holiday under the same conditions as full-time faculty members.

4. Infection prevention measures on campus

- (1) Hand-washing, gargling, and coughing etiquette will be strictly enforced, and masks will be worn according to the state of infections in the region.
- (2) When an academic conference, assembly, sports event, or other event or group activity is scheduled, the need for each of these events shall be reconsidered in light of the state of infections in the region; and if the event is held, measures shall be taken to reduce opportunities for infection by urging participants to wear masks for example.

5. Grasping Information about infected patients on campus

To grasp information about infected patients on the university campus in order to prevent the

spread of the infection, faculty members and students will be requested to take the following actions.

[Overseas travel related]

- (1) The university will continue to clarify in advance, overseas travel and overseas study in Mexico and other countries where the novel influenza A has appeared, and those who return to Japan from such travel or study will use the check list sheet to perform a self-health check.
- (2) If a self-health check reveals an abnormality, the Safety and Health Organization must be informed by phone(043-290-2210, 2214) or by fax(043-290-2211).

[When a fever or other symptom occurs]

- (1) When a person contracts a fever or other symptoms, and as a result of consulting with the Fever Consultation Center and visiting a medical treatment facility, a simple examination has indicated the possibility the person has contracted the influenza A(H1N1), the person will voluntarily stay home and notify the Safety and Health Organization and the office of the patient's department.
- (2) When a person with a fever has received an out-patient department examination indicating the said person has contracted the A(H1N1), the person will follow the instructions of the physician in charge.
In this case, the office of the person's department must be notified by the person or by his or her family.
- (3) After the person has returned to work and the workplace has been restored to normal, the person must submit a doctor's medical treatment certificate to the office of the person's department.

【Administration system】 (Phone)

Affair of Infection Crisis Countermeasure Headquarters : (2006、2007)

Safety and Health Organization : (2210、2219) mobile phone : (090-4957-6530)

Clerk of Staff Health : (2217、2034)

Clerk of International matter : (2040、2231)

Clerk of Students Support : (2151)

Clerk of Foreign Students : (2191、2192)