Guidelines for Preparing Application Documents

**(1) Curriculum Vitae (Form 1-1; please find the template attached)**

1. **Education and Degree, and Work Experiences**

Please start from university enrollment. In case you have education or employment gaps in your career, please state the reasons.

1. **Licenses and/or qualification**

In case you hold any licenses relevant to medical education and/or researches, such as Medical License, Dentist's License, Certified Physician, Medical Specialist, etc., please identify them and provide your ID for each.

1. **Academic degrees**

Please indicate the University that conferred the degree(s).

1. **Academic activities**

Please indicate academic societies that you affiliate to.

1. **Honors and Awards**

**(2) List of achievements (Form 1-2; please find the template attached)**

1. **Please list up your achievements according to category A to G. Page numbers should be given.**

Category A: Original articles.

Category B : Case reports, Clinical techniques.

Category C : Review articles.

Category D : Books including translation.

Category E : Oral or poster presentations in academic conferences (up to 10 in the last 5 years)

Category F : External funds received.

Category H : H-index (Please investigate by Google Scholar Citations).

1. **For Category A to D, the following attentions should be paid.**

(Note 1) Underline your name.

(Note 2) Please list up all co-authors in the same order as was published. Corresponding author(s) should be indicated by asterisk (\*).

(Note 3) The latest impact factors of respective journals should be given.

1. **For Category F, the following attentions should be paid.**

Please indicate your role in each fund. If you are not the PI, please include the PI's name and provide the percentage of effort for which you have oversight on the grant.

**(3) Self-introduction (Free format)**

Please describe your background and research in about 250 words.

**(4) Overview of applicant’s achievements in research to date (Free format)**

Please describe the achievements of your research and medical treatment in about 1,000 words. Publication list should not be included.

**(5) Overview of applicant’s experiences and achievements in education to date (Free format)**

Please describe the training history, main lecture contents, committee history and other experiences and achievements related to education.

**(6) Motivation Letter (Free format)**

1. Please describe your future plans in research and/or education. (About 1,000 words)
2. Please describe your policies and ideas to enhance and supervise “Research Compliance” as a professor (About 200 words).

**【Template for Form 1-1】**

**Taro Chiba 　　　　　　 　　　　Curriculum Vitae**

**Personal Data:**

Date of Birth: 05/31/1950 (May 31, 1950)

Sex: Male/ Female

Home Address: 1-8-1 Inohana, Chuo-ku, Chiba City 260-8675 Japan

Home Phone Number: +XX XXX XXXXXX

Laboratory Address: 1-2-3 Inohana, Chuo-ku, Chiba City 260-0000 Japan

Office Phone Number: +XX XXX XXXXXX

**Education and Degrees:**

Mar 1995Ph.D. at Graduate School of Medicine, Chiba University

Mar 1990 M.D. at School of Medicine, Chiba University

**Work Experiences:**

Apr 2017-present Associate Professor

 Department of XXXX,

 Graduate School of Medicine, Chiba University

Apr 2014-Mar 2017Assistant Professor

 Department of XXXX,

 Graduate School of Medicine, Chiba University

Apr 2005-Mar 2014Senior Lecturer

 XXXX Department, Chiba University Hospital

Apr 2003-Mar 2005Medical Director

 XXXX Department, National XXXX Hospital

Dec 2002-Mar 2003Senior Lecturer

 XXXX Department, Chiba University Hospital

Sep 2001-Jun 2002Program-Specific Overseas Researcher

 Department of Physiology, School of Medicine, XXX University, USA

Apr 1998-Aug 2001Teaching Associate

 XXXX Department, Chiba University Hospital

Apr 1997-Mar 1998Resident

 XXXX Department, Chiba University Hospital

Apr 1995-Mar 1997Researcher

 Center for XXXX,

 School of Medicine, Chiba University

**Licenses and Qualifications:**

Medical License, Medical License No.XXXX

**Academic Societies:**

Member of Japanese Society of XXXX

Member of XXXX Society of Japan

Editorial board member of XXXX (since April, 2008)

**Honors and Awards:**

2018　ABCD Award 2018

**【Template for Form 1-2】**

List of Achievement

1. **Original Articles**

p

1. Chiba T. Electron microscope observations on the fusion of chick myoblasts in vitro. J Cell Biol. 1980;48:128-42.【IF＝　】
2. Inohana J, Nishichiba S, Chiba T. Acetylcholine sensitivity of skeletal muscle cells differentiated in vitro from chick embryo. Brain Res.1987;25:216-9．【IF＝　】
3. Nishichiba S, Matsudo S, Chiba T. Isolation and culture of motoneurons from embryonic chicken spinal cords. Proc Natl Acad Sci USA.1991;76:3537-41. 【IF＝　】
4. Chiba H, Chiba T, Bader D. Molecular cloning and expression of chicken cardiac troponin T. Cir Res.1996;65:1246-51. 【IF＝　】
5. Hastings KEM, Koppe RI, Marmor E, Chiba T, Inohana J. Structure and developmental expression of troponin I isoforms. J Biol Chem. in press【IF＝　】

**B. Case Reports and Clinical Techniques**

1. Inohana J, Nishichiba S, Chiba T, Matsudo S. Malignant exophthalmos associated with multiple myeloma. Inter Med. 1995;32:875-8. 【IF＝　】
2. Chiba T, Chiba H. A case of renovascular hypertension: segmental hypoperfusion resulting from single vessel stenosis in the presence of bilateral duplex renal arteries. Jpn Cir J. 1999;56:620-2. 【IF＝　】

**C. Review articles**

1. Chiba T. Brain damage due to surgical injury to the cerebral vein. Clin Rev Neurosurg. 1996;3:191-5. 【IF＝　】

**D. Books**

1. Inohana J, Chiba T, Nishichiba S. mRNA turnover in Saccharomyces cerevisiae. In: Control of Messenger RNA Stability ed. Brawerman G, Belasco J, San Diego, CA: Academic Press Inc. 1995:291-327.
2. Inohana J, Chiba T, Nishichiba S. The ribosome and its synthesis. In: The Molecular and Cellular Biology of the Yeast Saccharomyces: Genome Dynamics, Protein Synthesis and Energetics. vol.1, ed. Broach JR, Pringle JR, Jones EW, Cold Spring Habor, NY: Cold Spring Habor Laboratory Press, 1997:587-626.

**E. Conference Presentations**

1. **symposium**
2. Chiba T, Inohana J, Nishichiba S. Fetal cells in maternal blood: frequencies measured by the polymerase chain reaction（PCR）and in situ hybridization.8th International Congress of Human Genetics Symposium.1996（Am.J.Hum.Genet.Suppl.1996;49:210-1.）

**b. general presentation**

1. Inohana J, Chiba T. Surgical treatment for esophageal varices. The 81st Japanese Society of Gastroenterology. 1996 (Journal of the Nikkei. 1997; 54: 46.)
2. Inohana J, Nishichiba S, Chiba T, MatsudoS. Significance and management of ascites in surgical treatment of esophageal varices. The 82nd Japanese Society of Gastroenterology. 2000 (Journal of the Nikkei. 2000; 56: 345.)
3. Chiba T, Inohana J. Examination of hyperventilation in the early stages of exercise. The 71st Annual Meeting of the Physiological Society of Japan. 2000 (Nippon Life Magazine. Printing)

**F. External Research Funds**

**a. Grants-in-Aid for Scientific Research (KAKENHI) from Ministry of Education**

1. Basic Research (B)

 "Mechanisms of Gene Expression, Protein Synthesis and Structure Formation" Principal Investigator, 2005-2006 [Grant amount =] (Role: PI)

1. Basic Research (A)

 "Cell Biology Research on XX" Principal Investigator, 2007-2009 [Grant =] (Role: PI)

1. Young Researcher (B)

 "Research on XX" Research Coordinator (PI: Saburo Osawa, XX University), 2004-2005 [Grant (total amount =, allocation amount =]] (Role: co-PI, 10% effort)

1. New academic area research (research area proposal type)

"Research on ○○○" Research coordinator (PI: Goro Saito, XX University), 2007-2009 (2007/2008/2009 Ministry of Education Scientific Research Grant New Academic Area Research (Research Area Proposal Type) Research Report Book. 2010: 708-11.) [Subsidy amount (total amount =, allocation amount =]] (Role: co-PI, 15% effort)

**b. Grants-in-Aid for Scientific Research (KAKENHI) from Ministry of Health, Labor and Welfare**

Psychiatric and Neurological Disorders Research Consignment Fund "Research on XX" Research Coordinator (PI: Rokuro Kosugi, XX University), 1994-1996 (Psychiatric and Neurological Disorders Research Consignment Fund, Ministry of Health and Welfare 1989 Report. 1995: 63 -7. 1995 Report. 1996: 50-5. 1996 Report. 1997: 53-8.) [Subsidy amount (total amount =, allocation amount =]] (Role: co-PI, 5% effort)

**c. Others (joint research expenses, contract research expenses (including clinical trials), foundation grants, etc.)**

**G. H-Index**

H-Index =

[Numbers found in Google Scholar Citations]